

Good afternoon,

The Division of Environmental Quality, Office of Land Resources (DEQ) would like to provide information regarding APC&EC Rule No. 23 Section 262.42, Exception Reporting.

**When to submit an Exception Report to the Director:**

- ? Large Quantity Generator (LQG) – When the LQG has not received a copy of the manifest with the handwritten signature of the owner or operator of the designated facility within **45 days** of the date the waste was accepted by the initial transporter.
  
- ? Small Quantity Generator (SQG) – When the SQG has not received a copy of the manifest with the handwritten signature of the owner or operator of the designated facility within **60 days** of the date the waste was accepted by the initial transporter.

**What to include in an Exception Report:**

- ? Large Quantity Generator (LQG)
  1. A legible copy of the **manifest** for which the generator does not have confirmation of delivery.
  2. A **cover letter** signed by the generator or an authorized representative explaining the efforts taken to locate the hazardous waste and the results of those efforts.
  
- ? Small Quantity Generator (SQG)
  1. A legible copy of the **manifest** for which the generator does not have confirmation of delivery.
  2. An **indication** that the generator has not received confirmation of delivery. (This could be a separate sheet of paper or written on the manifest.)

**Important Note:** For **rejected shipments** of hazardous waste or **container residues** contained in non-empty containers that are forwarded to an alternate facility by a designated facility using a new manifest, the generator must comply with the same above requirements, but the timeframes begin the date the waste was accepted by the initial transporter forwarding the hazardous waste shipment from the **designated facility to the alternate facility**.

If you have any questions, please feel free to contact me.

Sincerely,

Penny J. Wilson, CPM | Hazardous Waste Compliance Branch Manager  
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